Collecting Online Camp Health Forms

Area offices must collect a health form from every camper and leader on each camp trip. The following pages describe how to collect online health forms.

Notify Parents and Leaders of Online Health Form

To notify parents and leaders of the online health form, send a link to the health form page on www.younglife.org. You can find this page by searching for health form in the Search box on the Young Life home page.

http://www.younglife.org/ResourceLibrary/Forms/6007++Camping+Health+Consent+and+Release+Form.htm

When you send the link, be sure to provide the following information for your trip:

- YL area number (ex. LA51)
- Camp name (ex. Frontier Ranch)
The [Camping Health, Consent and Release Forms page](www.younglife.org) includes:

- A link to the online health form (Access the Online Camping Health and Consent Form)
- Brief instructions
- PDF versions of all Young Life summer camping health forms

Click the [Access the Online Camping Health and Consent Form](www.younglife.org) link to complete an online health form.

**Instructions:**

**Access the Online Camping Health and Consent Form.** Follow these easy steps to complete the form. You may save your work and return to the form prior to submission.

**Creating an Account**

First-time users (parents, leaders, YL staff, etc.) will need to create an account:

- Click the Don’t Have an Account Yet link
- Complete the six fields
- Click Register
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A single user may create multiple forms. So, a parent with more than one child attending camp, may create as many forms as needed.

Click the Create New Form button to start a new online health form.

Create New Form

Choose a Signature

The signature field will automatically fill in with the name associated with the user account. This name may be modified if necessary (ex. adding a middle initial). Once the name is entered correctly, click **Use this signature on the following pages** to store the signature for this form.

Choose a signature

Please enter your name. This will be used to sign this document in several places.

The Health and Consent form is a legal document that must be completed and signed by an individual 18 years of age or older.

For minors attending camp (under age 18), a parent or guardian must complete and sign the form.

Susie A. Smith

Use this signature on the following pages

Camper/Guest Information

**YL Area Number:** Users must enter a zip code to look up the YL area (Home Area) number. Because YL area names may not be familiar to parents, be sure to provide them with the correct area number.

What's your zip code? 71037

How far away do you want to search (in miles)? 30.0

Young Life Areas:

- LA69 - Bossier Parish
- LA69 - Bossier Parish
- LA51 - Shreveport
- LA73 - Shreveport Urban
- AG267 - North Louisiana
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**Camp/Guest Type/Dates:** Once a camp and guest type are selected, the user will be presented with a list of appropriate week or session dates.

**Contact Information**
Enter contact information for the camper, parent, guardian or spouse, and emergency contact.

**Accident Coverage**
Enter insurance company name, policy number, and insurance company contact information, OR select Not Currently Insured (if the applicant is not insured).

**Health Care History**
Enter immunization, health history, and allergy information. Note that there is an option to check the Applicant will bring a paper immunization record to camp box. If this is checked, be sure to collect this record from the individual before leaving for camp.

**Health Care Recommendations**
Enter medical provider information, health care recommendations, and conditions, illnesses, and injuries. **SEE PHYSICIAN’S SIGNATURE INFORMATION IN THE FAQs AT THE END OF THIS DOCUMENT.**

**Protective Custody**
Indicate whether or not there is a court order in place that does or does not authorize certain persons to pick up a child at camp. This is used in the even that someone shows up at camp asking to pick up a minor. **This does not take the place of the Permission for Camper to Leave Camp form (YL-1855).** Any parent who intends to have his/her camper leave camp without the trip leader must complete the YL-1855 form.

**Authorization for Treatment/Acknowledgement of Risk**
Click each box to sign the authorizations, waivers, and releases.

**Submit Form**
When the Submit Form page is selected, the navigation links on the left will indicate if any required information is missing. A yellow triangle means that page is incomplete. Select the
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page to see which information is missing. Once all required fields are completed, click the Submit Form button.

Health Care History

Saving a Form in Progress
Click the Finish Later button to save a form and return to complete it later.

Finish Later

Editing Online Health Forms
Select the My Forms link on the menu to view all started and completed forms for your account.

Online Health Form FAQs

1. What if I need a physician’s signature on the online health form?
A physician’s signature is required for:

- Everyone attending camp in Colorado or Minnesota
- Everyone attending camp at Beyond Malibu
- Any teen who is pregnant or has delivered a baby within 12 weeks of the start of the camp trip

To obtain a physician’s signature:

1. Complete the online form
2. Print the form and have a physician sign the printed copy (a signature line is provided on the second page)
3. Submit the signed paper copy to the camp
2. **What if an individual is taking more than one camp trip in a single summer?**  
For summer 2013, a new health form must be submitted for each summer camp trip (camp week, assignment, WC/SS session, etc.) You may submit multiple online forms, or you may submit an online form for your first trip, then submit a printed copy of that same form for subsequent trips.

3. **Can I use the online form for affiliate camp trips?**  
The online form may be used for all affiliate camps EXCEPT Lakewood and NorthBay. Download the appropriate PDF for those camps.

**Questions or Comments?**  
Please contact Young Life Camping Services at camping@sc.younglife.org or 719-381-1844.